

AGM – Annual General Meeting of St Albans Finnish School  
Registered Charity Number: 1058809

Time: Saturday 28<sup>th</sup> September 2019, 11 am

Place: Marlborough Science Academy Cantine during school break

Primary attendees: Federico Catasta, Heta Paavilainen, Sanna Pettit, Maria Armishaw, Paivi Amar

Apologies from: Sari Margossian, Kamal Arifi

1. Opening of meeting and confirmation of invitations sent
2. Election of Tiina Winnan as chair and Sanna Pettit as temporary secretary for the AGM
3. Headteachers report presented (attached)
4. Accounts and financial standing presented (attached)
5. Chair's report presented (attached)
6. Committee vacancies agreed per below:
  - Chair: Tiina Winnan
  - Vice Chair: Sanna Pettit
  - Treasurer: Federico Catasta
  - Head Teachers: Anu Palmer and Marjut Liverpool
  - Secretary: to be recruited
  - Other Committee Members:
    - Paivi Amar
    - Maria Armishaw

Members leaving committee: Sari Margossian and Kamal Arifi

7. Forthcoming Events:
  - Christmas Bazaar 30<sup>th</sup> November
    - Sari Margossian offered to help
    - Agreed duration of 2 hours instead of 3 hours this year
    - Maria to arrange advertisement
    - Fede to provide breakdown of most profitable activities from last year
    - Tiina to coordinate shop
  - Christmas Carols 14<sup>th</sup> December – Tiina arranging
8. Communication/Marketing – Suomi Seura grant needs to be fully utilized (Maria). Better presence required online to attract more pupils, volunteers and teachers, critical for the school.